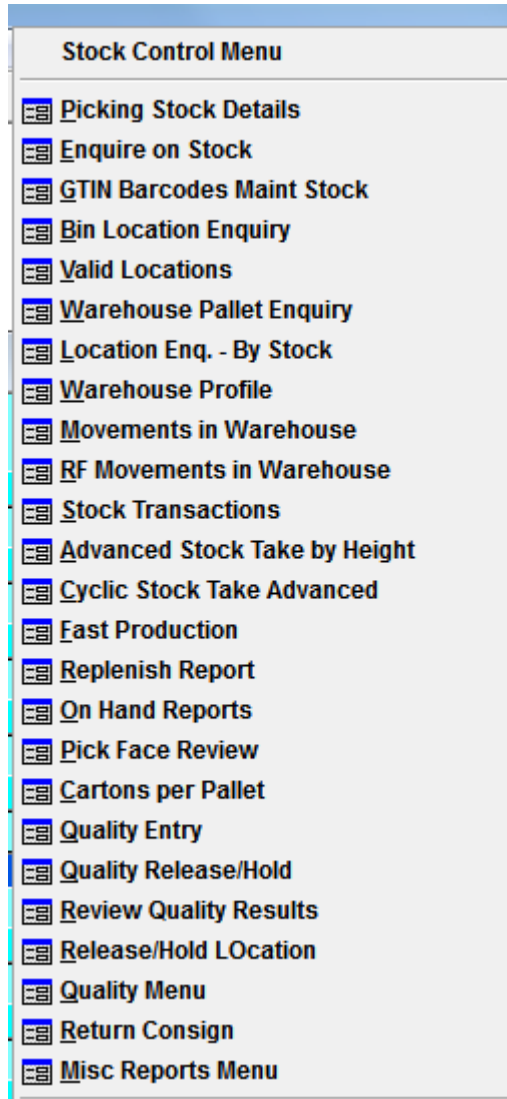


Via Warehouse Menu / Stock Control / Advanced Stock Take By Height  
A4count supports 20 different stock support facilities.



1. Checklist reminder screen
2. Country by Sequence
3. Fast Count Entry by product
4. Progressive variance Report
5. Enquire on current StockTake Data by whse/item
6. Enquire on Stocktake Data by Location code
7. Empty Locations Report
8. Uncounted Locations Report
9. the Full standard Stocktake menu
10. Print in Height Sequence count entry Sheets
11. The Cyclic Stocktake process, generate, entry and report.
12. Output Stocktake data via CSV
13. Import Stockcount Data via CSV
14. add items to stocktake from a CSV
15. Repair Stocktake csv program
16. Set a Range of stock items Count date.
17. set ZINVOICE items (ie picked) as Counted
18. Update the FIFO records from stocktake data
19. Update the Stock Master and GL..end of count process.
20. Review Archived Stocktake data and Reports.
21. Retail Stores Stocktake Process
22. admin menu for defined stock processing rules and setup.

## Checklist for Full Warehouse Stocktake

1. Process End of Day
2. Check no inwards pending or purchase Orders not received
3. Location Integrity and Dedup
4. Freeze/reFreeze Stocktake
5. Print stocktake Height sheets ONCE ONLY
6. Backup Dataset, save stocktake file
7. Keep All Staff Advised of Procedures and documentation
8. \*\*\* Enter Count \*\*\*\*
9. Check uncounted locations and StockTake Variance Report
10. Set all uncounted and LOST AND ZINVOICE to count = 0
12. Maintain Stocktake Results or reenter Count as needed.
13. Check all Stock on Floor or On Hold or in Putaway.
14. Check All replenishments have been updated/Cancelled
15. Save and Update Counts with Fifo Dates
16. Update GL
17. Adjust Stock PROMPTLY as Errors are Found
18. Use Archive Enquire Mode to review any exceptions

Note: the program cus/a4count uses the standard pronto Stock take programs only for the “Prepare Count” and “Update GL”. A4count provides all other printing/reporting entry and correction or review.

And it also provides Retail Store Count facilities and support via laptop/tablets/RF devices as well as Full Cyclic Stock process and Audit analysis..

The Retail Store Menu.

Store Stocktake

Display CheckList Status
Count Entry
Store Count Entry
Variance Report
Enquire Correct Stocktake
Full Standard Menu
RF Menu
Load Stocktake CSV
Add Items 2 Stocktake CSV
Update Locations and GL

Archive Menu
Admin Menu

The RF Count Entry

Stock Take Entry

Ctrl:0999

Whse:MEL

Item:303 GU10-NK

303 GU10 GIMBLE DOWNLIGHT 9

Locn:A-01-A

Sup Pack:24

Count Qty1:2

Count Qty2:2

Batch:

S Date:

Qty2

Confirm:

Y

OK

Cancel

Import a Count sheet fro CSV file

Import CSV Count

Col1=stock col2=desc col3=Loc 4=count,5=extra

File Name:

Whse:

Count#:

Mode:

To update partial items in this count from CSV

Import CSV Items

Col1=stock 3=Loc

File Name:

Whse:

To update parts of count without resetting entered data

Fix CSV Count

Col1=stock 3=Loc 4=count,5=extra

File Name:

Whse:

Mode:

The Final Process

Display CheckList Status		a5headerB
Count Entry by Seq		a5headerM
Fast Count Entry		
Variance Report		
Enquire Correct Stocktake		
Location Stocktake Enq		
Empty Locations Report		
Uncounted Locations Rep		
Full Standard Menu		
Height Sequence Count Sh		
Cyclic Count Process		
Generate Stocktake CSV		
Load Stocktake CSV		
Add Items 2 Stocktake CSV		
Fix Stocktake CSV		
Set Some Counted		
Set ZINVOICE Counted=0		
Update Locations FIFO		
Update Locations and GL		
Archive Menu		
Store Menu		
Admin Menu		

GL Update Inventory Ledger

Stocktake Details

Stocktake Control:

Stocktake Cyclic Code:

Start Item Code:

End Item Code:

Start Warehouse:

End Warehouse:

Start ABC Class:

End ABC Class:

Start Item Group:

End Item Group:

Stock Issue Control:

Stock Storage Type:

Start Bin Location:

End Bin Location:

Update Options

Counter(s):

Count Checker(s):

Transaction Date:

Batch Reference:

Are all counts entered:

Update bin locations:

Update Stocktake date:

To be continued soon 26may20.