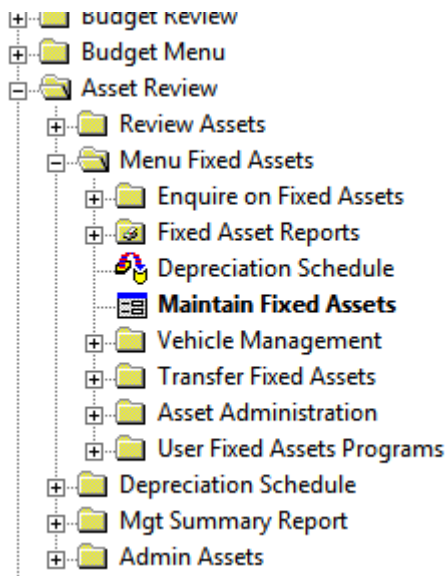
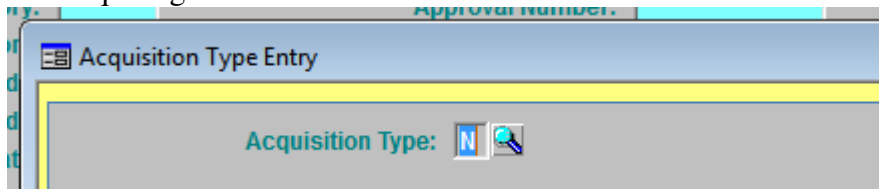


Fixed Assets maintenance and reporting ver 670.8 26sep2017

The Fixed assets can be accessed via the GL Menu in the Main Menu and also maintained via the std BMS Menu and provides access to enquiry functions by location and type as well Depreciation and Valuation Reports that reflect the General Ledger postings for Acquisition, Revaluation, and Disposal.



1. Acquiring and asset.



A Normal non Stock acquisition will ask for various identifying sort codes and depreciation method of Straight or Diminishing Values. The Codes used should be mainingfull eg PE=Plant Equipment MV=Motor Vehicle FR=Freehold OT=Other.

The Main Screen.

Maintain Fixed Assets

Asset Identification Data

Asset No: Desc: Quantity:
Ident No: Entered
Attach To: Desc: Company Code:

Asset Code Structure

Location Code: Current Location:
Group Category: Approval Number: Leased:
Sub-Group Category: Internal Order No.:
Branch Code: Depreciation Code: Book Method: 20.00%
Asset Type Code: M.Vehicle Tax Method: 20.00%
Acquisition Date: Private Use (%): Life Span:

Header Finance Details

Acquisition cost: ORIG Tax Cap. Cost:
BOOK Capital Cost: TAX Capital Cost:
Accum. Depreciation: Accum. Depreciation:
Residual Value: Balancing Charge:
Written Down: Written Down:
Accumulated Expense: Disposal Val/Date:
Last Valuation Date: Disposal Reason:

✓ OK ✗ Cancel

The Finance Screen if any.

Finance Maintenance

Identifier

Asset No.: Desc:

Finance Details

Supplier:
Supplier Part No.:
Notes:
Contract No.:
Lease No.:
Initial Amount:
Payment Period:
Payment Amount:
Residual:
Expiry Date:

Name & Address Details

Name &:
Address:

P/Code:
Phone:
Fax:
Contact:

Insurance Details

Insurance Company:
Insurance Policy No.:
Insurance Value:
Insurance Amount Payable:
Insurance Renewal Date:

✓ OK ✗ Cancel

The Posting to GL for Acquisition

Batch Control Totals for Batch : 0020L9

Batch Details

Trans date: 08-NOV-2017

Description: General Journals JE

	Count	Debit	Credit
General Ledger:	2	100,000.00	-100,000.00

OK

Notes Can Added

Notes for asset: MV999

Standard

Li...	Notes
1.00	a good car

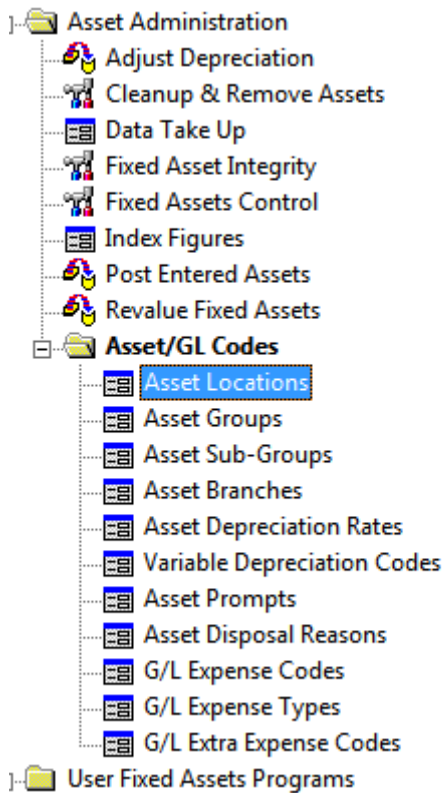
If A Motor Vehicle

Asset Vehicle Maintenance	
Asset No: MV999	Gregs New BMW 540
Option Details: all available	
Disposal Details: never	
Make: BMW	Body Type:
Model: 540	Body Year: 0
Vehicle Type: SEDAN	Body Colour:
Registration: A1B C2D	Wheel Base: 0.00
Date Registered: 01-NOV-2017	Motor Type:
	No of Axles: 0
	Cylinders: 0
	Fuel Type:
Vehicle Driver: FRANK	Tare: 0
Key No: 	Gross Weight: 0
Engine No: 	Odometer: 0
Body No: 	Last Year:
Chassis No: 	
Seating Capacity: 0	
Warranty Date: 	
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	

The Xtras Menu provides 23 additional functions

And additional data storage eg Maintenance History, Accessories, Attachments.

Assets code setup



1. asset groups

Group ▾	Description
LH	Leashold Investment
MV	Motor vehicles
PE	Plant and Equipment

2. asset locations

Location ▾	Description
B	Broadmedows
F	Fawkner
S	Sunshine

3. asset link to GL

Selection Details		
Location Code:	<input type="text" value="B"/>	Broadmedows
Group Category:	<input type="text" value="MV"/>	Motor vehicles
GL Account Details		
Asset Control Account:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Acquisitions Clearing:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Actual/Book Cost Variation:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Provision for Depreciation:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Depreciation Expense Account:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Revaluation - Balance Sheet:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Asset Revaluation Reserve:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Disposal Clearing:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Profit on Disposal Account:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Loss on Disposal Account:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Prov. for Lease Depreciation:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Depreciation Lease Expense:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Leased Item Assets:	<input type="text" value="TEME2220"/>	HP Ford Ranger
Leased Item Liability:	<input type="text" value="TEME2220"/>	HP Ford Ranger
<input type="button" value="Find"/> <input type="button" value="Entry"/> <input type="button" value="Correct"/> <input type="button" value="Remove"/> <input type="button" value="Print"/> <input type="button" value="Copy"/>		

end at 8nov2017